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Initiation Plan / GEF PPG

Project Title: Enhancing jaguar corridors and strongholds through improved management and threat reduction

Country: Belize

Country Programme Outcome: Outcome 2: Inclusive and sustainable solutions adopted for the conservation, restoration and use of ecosystems and natural resources.

UNDP Strategic Plan Output: 1.4.1 Solutions scaled up for sustainable management of natural resources, including sustainable commodities and green and inclusive value chains

Gender Marker rating: GEN 2

SESP Pre-Screening Categorization: Moderate

ATLAS Project ID: 00119993	Total budget:	US\$ 50,000
ATLAS Output ID: 00116343	Allocated resources:	
PIMS ID: 6397	• GEF	US\$ 50,000
Management Arrangement: DIM		

AGREED BY

Aldo J. Garcia
Resident Representative a.i.
UNDP Belize


Signature

Day/Month/Year
Date

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I. BRIEF DESCRIPTION OF THE INITIATION PLAN/GEF PPG

Objective & Final Outputs

The objective of the GEF PPG is to develop the project concept titled “*Enhancing jaguar corridors and strongholds through improved management and threat reduction*” into a full project. As described in the project concept (PIF/child project concept note), this project aims to secure jaguar corridors and strengthen the management of jaguar conservation units through reduction of current and emerging threats, development of sustainable wildlife economy and enhanced regional cooperation. The project concept was submitted as a child project under the Global Wildlife Program submission for the June 2019 GEF work program (WP).

The following documents are to be consulted as background for the GEF PPG phase:

- Child project concept note and PFD cleared for WP inclusion or GEF Council approved PFD
- SESP pre-screening (of PIF) and the pre-SESP review sheet dated 27 May 2019
- Comments from GEF Secretariat, Council, STAP
- [Annotated UNDP-GEF Project Document Template](#) and associated guidance included therein
- [UNDP policies and procedures](#)
- [GEF policies](#)

The final outputs of the GEF PPG are:

1. UNDP-GEF Project Document (ProDoc).
2. Mandatory annexes to the ProDoc listed in the [Annotated UNDP-GEF Project Document Template](#).
3. [GEF CEO Approval Request](#).
4. Validation Workshop report (required for projects with a high SESP categorization; as appropriate for all others).

Any additional studies and other reports produced under the GEF PPG and not included in Annex to the project document will be submitted to UNDP and saved for future reference.

Key Dates for the GEF PPG

Milestone	Date	Notes
Internal submission date for UNDP-GEF review and clearance	March 30, 2020	Must be at least two (2) months prior to CEO Approval Submission Deadline. Date to be confirmed with RTA during PPG.
CEO Approval Submission Deadline after which the project will be cancelled.	May 30, 2020	Failure to submit a ProDoc and CEO AR to the GEF Secretariat by this deadline will lead to the automatic cancellation of the project by the GEF Secretariat.
CEO Approval Deadline after which the project will be cancelled.	November 30, 2020	Failure to receive CEO approval by this deadline will lead to the automatic cancellation of the project by the GEF Secretariat.

Management Arrangements

The UNDP Regional Hub, in close collaboration with HQ (NY) will lead the project development process and manage Project Preparation team hiring. The GEF PPG budget will be managed by the UNDP Belize Country Office in full consultation with the UNDP-GEF Technical Adviser. The GEF PPG Atlas budget is presented in *Section IV: Total Budget and Work Plan*.

As appropriate, a Working Group will guide the GEF PPG team, and review and endorse the GEF PPG deliverables. The Working Group is responsible for ensuring that the deliverables outlined in this GEF PPG are completed on time and in line with UNDP and GEF requirements. The **Ministry of Agriculture, Fisheries, Forestry, the Environment and Sustainable Development** will chair the Working Group. Working Group members will include: UNDP Country Office, the Ministry of Agriculture, Fisheries, Forestry and Sustainable Development, the University of Belize Environmental Research Institute, the Protected Areas Conservation trust, and civil society organizations such as, Panthera, Wildlife Conservation Society, Ya'axche, Wildtracks, Belize Audubon Society and the Corozal Sustainable Future Initiative

The GEF PPG team will be composed of the following:

- 1) Project Development Specialist (GEF PPG Team Leader: Project Development Expert with Background in Biodiversity Conservation) will be hired by UNDP HQ (in NY)
- 2) Stakeholder Engagement, Gender and Safeguards Specialist
- 3) Biodiversity and Wildlife Protection Specialist
- 4) Sustainable Land Management (SLM) and Livelihoods Expert

Draft Terms of Reference (TORs) for each team member is included in Annex 2 of this Initiation Plan.

II. STAKEHOLDER ENGAGEMENT, PUBLIC DISCLOSURE AND OTHER REQUIREMENTS

To ensure strong country ownership, and in line with the stakeholder engagement requirements outlined in UNDP's [Social and Environmental Standards \(SES\)](#), the [SES Guidance Note of Stakeholder Engagement](#), the GEF's [Guidelines on the Implementation of the Policy on Stakeholder Engagement and the GEF Policy on Gender Equality](#), the development of the project to be undertaken during this GEF PPG phase will be done in full consultation and close engagement with government, CSO and other relevant stakeholders – in particular those who will benefit from and be directly involved in the implementation of the project (i.e. direct project beneficiaries) and those who may be impacted (positively or negatively) by the project. Stakeholder Engagement and analysis must be conducted in an inclusive and gender-responsive manner, so that the rights of women and men and the different structural barriers, knowledge, needs, roles and interests of women and men are recognized and addressed.

Careful and complete documentation of stakeholder engagement is vital. Detailed evidence of all consultations will be prepared and submitted to UNDP. A list of the consulted stakeholders and details of the associated meetings will be included in Annex to the project document, in addition to the Stakeholder Engagement Plan (see section B-d below).

If the fully designed project has an overall Social and Environment Screening Procedure (SESP) categorization of moderate or high, then the following disclosure requirements apply:

1. A final validation workshop report will be prepared summarizing the outcomes of the validation workshop and other consultations undertaken during the PPG phase. This report will become a key reference document should an environmental and social complaint/grievance be filed during project implementation. This is mandatory for high risk projects and recommended for moderate risk projects.
2. The UNDP-GEF project document, SESP and related draft management plans, and other relevant information/documents, will be made available to the public on the UNDP Country Office website or open.undp.org. It is recommended to make these documents available for 30 days in advance of the LPAC meeting for moderate risk projects, and 120 days in advance for high risk projects.

III. GEF PPG ACTIVITIES

During the initiation plan period, a number of studies and stakeholder consultations will be undertaken with the view to further develop the approved project concept (see GEF Project Identification Form – PIF – attached in Annex 1) into a fully formulated project document. The final output of the initiation plan will be an UNDP-GEF project document and GEF CEO approval template ready for submission to UNDP and GEF.

Component A: Preparatory Technical Studies & Reviews

The following technical studies and reviews will be conducted, building on the PIF and the comments received to the PIF (e.g. from GEF Council and STAP).

This research should produce the background information required to prepare the ProDoc and GEF CEO Approval Request, including but not limited to:

- Development challenge and strategy (including threats, problems and barrier assessment);
- Review of national circumstances including policy, institutional and legislative frameworks;
- Problem and solution trees developed in consultation with project stakeholders, for a robust Theory of Change;
- Review of relevant past and ongoing projects for lessons; and
- Any other analyses required to address all comments on the PIF received from GEF Secretariat, GEF Council members and STAP

a. Desktop and field-based studies and data collection

This research should produce the background information required to prepare the ProDoc and CEO Endorsement Request, including but not limited to:

- Development challenge and strategy (including threats, problems and barrier assessment);
- Review of national policy and legislative frameworks;
- Problem and solution trees developed in consultation with project stakeholders, for a robust Theory of Change (to be prepared in **Component B**, below);
- Review of relevant past and ongoing projects for lessons;
- Any other analyses required to address all comments on the PIF received from GEF Secretariat, GEF Council members and STAP; and
- Assessing capacity-building needs of public institutions. HACT, PCAT and other assessments will be carried out on time in compliance with existing guidance.

b. Gender Analysis

A gender analysis will be prepared to fully consider the different needs, roles, benefits, impacts, risks, differential access to and control over resources of women and men (including considerations of intersecting categories of identity such as age, social status, ethnicity, marital status, etc.) given a project's context, and to identify appropriate measures to address these and promote gender equality and women's empowerment. The analysis will form the basis of a Gender Action Plan and Budget to guide gender mainstreaming during project implementation. The Gender Analysis, and the Gender Action Plan and Budget must be attached as Annexes to the Project Document. See guidance available [here](#).

c. Environmental and Social Safeguard Assessments

The social and environmental safeguards pre-screening (pre-SESP) prepared during the PIF design phase determined the overall risk categorization of this project as Moderate and highlighted potential safeguard risks to be further assessed during the PPG phase.

The purpose of these assessments is to identify ways to avoid negative environmental and social impacts where possible (e.g., through site selection). If risk avoidance is not possible, then mitigation and management measures must be identified, in line with the UNDP Social and Environmental Standards (see section B-f below). If the required assessments cannot be undertaken or finalized during the PPG, they must be completed during the first phase of project implementation.

d. Identification of project sites

Based on the above reviews, and through consultation with stakeholders, the targeted project intervention sites will be identified, ensuring that geo-referencing and maps are clearly presented for all targeted areas and surrounding landscapes. This should include providing geographic coordinates and maps for inclusion in ProDoc and GEF CEO Approval Request, as appropriate.

e. Financial planning

Co-financing will be confirmed, and additional sources identified through a series of consultations with partners to ensure a coherent and sustainable financing package for the project, including post-GEF grant phase to the extent possible.

f. Other required studies

Baseline studies: To collect and analyse information related to the national baseline on corridor features and functionality, conservation activities, biodiversity presence including key species population, land use in relation to corridors and micro corridor systems:

- i. Assessing the governance and financial structure for the conservation of biodiversity and corridor management particularly as inclusion of productive landscapes.
- ii. Assessing the capacity of the Government of Belize (GOB) and non-state partners to implement strategies for conservation and corridor protection.
- iii. Compiling a detailed description of threats, drivers, and impacts, including locally specific threats to priority corridors.
- iv. Assessing baseline information regarding the use of economic incentives in Belize to promote corridor connectivity and biodiversity conservation.
- v. Validating the baseline scenario and investments.

- vi. Evaluate previous interventions relevant to the proposed intervention (Operational policy, institutional, and financial framework and capacity strengthened to protect terrestrial habitats that are of key importance for corridor connectivity and biodiversity conservation)
- vii. Provide more detailed information for the update of information presented in the PIF regarding:
 - i) forest/land types and their respective cover and ii) protected areas and corridor network (e.g. produce a map with overview of system and their status;
- viii. Conduct a desktop study to develop an overview of terrestrial biodiversity distribution and status, as well as actions that are being undertaken to monitor/protect key endangered and endemic species.
- ix. Obtain baseline data on management effectiveness of biodiversity resources within the targeted zones
- x. Determine entry points that will yield the highest leverage for strengthening the protection of biodiversity and corridor functionality in Belize
- xi. Evaluate previous interventions relevant to enhanced environmental sustainability of economic activities associated with the corridor systems aimed at enhancing environmental sustainability and biodiversity conservation, extracting lessons learned and good practices.
- xii. Conduct a socio-economic and socio-cultural survey, as well as an assessment of environmental sustainability and local biodiversity-loss drivers in areas associated with the biological corridors;
- xiii. Assess the extent to which if agricultural activities are the principal driver of biodiversity decline, versus associated activities (e.g. illegal logging and felling of trees, extraction of biodiversity from PAs by traditional healers, invasive species, etc).
- xiv. Determine the extent to which land tenure-related issues hamper sustainable land/forest management across the corridors;

Component B: Formulation of the UNDP-GEF Project Document, CEO Endorsement Request, and Mandatory and Project Specific Annexes

Based on the technical studies and reviews undertaken under **Component A** (detailed above), the full UNDP-GEF Project Document will be developed (following the latest annotated UNDP-GEF Project Document available [here](#)), and the GEF CEO Approval Request (available [here](#)) will be prepared.

The GEF PPG Team Leader will be responsible for the consolidation and finalization of all required materials.

Preparation of the UNDP-GEF ProDoc includes a specific focus on the following areas, which do not exhaustively capture the required ProDoc content:

a. Theory of Change

The detailed theory of change (ToC), based on the studies and data collection undertaken in **Component A**, will be developed. The selected approach will be identified, with a clear rationale backed by credible evidence, integrating gender concerns into the approach. Additional guidance is available in the Annotated UNDP-GEF ProDoc template.

b. Results Framework

Based on the studies and data collection undertaken in **Component A**, the Results Framework will be further defined with appropriate Objective-level and Outcome-level quantitative and qualitative SMART

indicators and mid-term and end-of-project targets. It will be designed in line with the following parameters:

- Do not include outputs or activities in the results framework. Outputs and corresponding indicators can be included in the results section and/or in Annex to the project document.
- Prepare a maximum of 2-3 indicators for the Objective and each Outcome. Aim to keep the total number of indicators in the results framework (and that require annual reporting to the GEF) to 15-16.
- Give special attention to include gender-responsive outcomes and other socio-economic benefits.
- Collect baseline data for each indicator using existing national sources when feasible.
- Disaggregate indicators by sex, including number of direct project beneficiaries.
- Set realistic mid-term targets and end-of-project targets that can be achieved by project closure.
- Summarize risks and assumptions, and sources of verification/data.

See the annotated UNDP-GEF Project Document template for additional guidance on developing the Results Framework.

c. Monitoring and Evaluation (M&E) Plan and Budget

The on-the-ground monitoring could be undertaken by national institutes/universities as appropriate. Clarify the roles of various groups involved in project M&E, how project-level monitoring links with data collected at the national level, and specify the frequency of monitoring. Specify monitoring tools to be used; clarify responsibilities for completing the mid-term and terminal GEF Core Indicators. Complete the M&E budget included in the UNDP-GEF Project Document noting that the total budget should be between 3-5% of the GEF grant.

d. Stakeholder Engagement Plan

At a minimum, the Plan must include the following elements:

- Stakeholders who have been and will be engaged (based on stakeholder analysis), including potentially marginalized or disadvantaged groups/individuals (the 'who');
- Key stakeholder objectives and interests (the 'why');
- Steps and actions to achieve meaningful consultation and inclusive participation, including information dissemination and any special measures required to ensure inclusive participation of marginalized disadvantaged groups/individuals the dissemination of information (the 'how');
- Breadth and depth of stakeholder engagement throughout the project cycle, and decisions that need to be made through stakeholder engagement (the 'what');
- Timeline for engagement activities and how they will be sequenced, including information disclosure (the 'when');
- Indicators of stakeholder engagement and monitoring plan;
- Roles and responsibilities for ensuring effective stakeholder engagement through implementation of the Plan; and
- Resource requirements and associated budget.

e. Gender Action Plan and Budget

Based on the Gender Analysis conducted in **Component A**, the Gender Action Plan and Budget will outline the gender-specific outputs to be delivered during project implementation in order to promote gender equality and women's empowerment and to ensure that inequalities are not exacerbated. As

part of the work of preparing the Gender Action Plan, indicators should be proposed for inclusion in the Results Framework to facilitate the monitoring of the proposed gender mainstreaming actions.

f. Social and Environmental Standards

In line with the assessments conducted during **Component A** (above) and in line with [UNDP's Social and Environmental Standards \(SES\) policy and all associated SES Guidance Notes](#), the SESP will be finalized and all moderate and high risks identified in the SESP will be reflected in the risk table and risk section of the project document.

Mitigation and management measures for moderate and high risks will be developed and included in the project document, or included as a separate management plan in Annex to the project document, as required per UNDP's SES. If the mitigation and management measures cannot be fully detailed at the PPG phase (e.g., sites have not been determined), an environmental and social management framework (ESMF) will be prepared outlining the steps to be taken during the first phase of project implementation to address the moderate and high risks. The ProDoc must clearly state that none of the associated project activities will commence until: the assessment(s) have been completed; the required management plan(s) have been prepared; the plan(s) have been disclosed and approved by the Project Board.

g. GEF Core Indicators

The required GEF core indicators will be completed, in line with the relevant GEF objectives, and included as an Annex to the ProDoc. Additionally, the following TT should be completed if required:

- GEF-7 GWP Tracking Tool (provided by World Bank, if required - TBC)

h. Project Management Arrangements

Based on the stakeholder analysis and consultations undertaken in **Component A** above, agreement(s) on project management and governance arrangements—including roles, responsibilities and accountabilities of lead and partner Agencies—will be secured early in the project development phase and will be fully detailed in the ProDoc.

i. Completion of the required official endorsement letters

These letters include the official letters on co-financing guarantee(s) from participating government institutions, bilateral development partners, multilateral development partners, NGOs, private sector, or others who wish to provide cash or in-kind contributions to the project.

A GEF OFP endorsement letter will also be required for any new participating countries to a global or regional program/project that was not included with the PIF/PFD submission. Updated GEF OFP endorsements letters are also required if the requested GEF grant amount has changed since PIF/PFD approval.

j. Mandatory Annexes:

In addition to the documents listed above, the following Annexes should be prepared by the GEF PPG team: Initial Project Team Procurement Plan and TORs for key Project Team staff; List of people consulted during project development, assessment of capacity-building needs of public institutions (HACT, PCAT and other assessments will be carried out on time in compliance with existing guidance).

Component C: Validation Workshop and Report

A validation workshop will be held with relevant stakeholders to present, discuss and validate the project activities, and the final draft of the UNDP-GEF project document if possible. A validation workshop report will be prepared for projects with an overall safeguards risk rating of moderate or high.

IV. TOTAL BUDGET AND WORK PLAN FOR GEF PPG

Award ID:	00119993
Award Title:	Enhancing jaguar corridors and strongholds
Business Unit:	SLV10
Project ID:	00116343
Project Title:	Enhancing jaguar corridors
Project (PIMS) ID:	6397
Implementing Partner:	UNDP

GEF Outcome/Atlas Activity	Responsible Party	Fund ID	Donor Name	Atlas Budgetary Account Code	ATLAS Budget Description	Amount US\$	Budget Notes
Project preparation grant to finalize the UNDP-GEF project document for project <i>Enhancing jaguar corridors and strongholds through improved management and threat reduction</i>	UNDP	62000	GEF TRUSTEE	71200	International Consultants	22,750	A
				71300	Local Consultants	17,250	B
				71600	Travel	2,500	C
				72500	Supplies	500	D
				74500	Miscellaneous Expenses	1,500	E
				75700	Training, Workshop and Conferences	5,500	F
PROJECT TOTAL					50,000		

Budget Note	Items	Total estimated person weeks	Budget	Budget Note
A	International Consultants	7 weeks @ \$3250/ week	22,750	Project Development Specialist (GEF PPG Team Leader: Project Development Expert with Background in Biodiversity Conservation) (IC/ international) Please see Annex 2 for key responsibilities.
B	Local Consultants	10 weeks @ \$725/ week	7,250	Stakeholder Engagement, Gender and Safeguards Specialist Please see Annex 2 for key responsibilities.
		10 weeks @ \$500/ week	5,000	Biodiversity and Wildlife Protection Specialist Please see Annex 2 for key responsibilities.
		10 weeks @ \$500/ week	5,000	Sustainable Land Management (SLM) and Livelihoods Expert Please see Annex 2 for key responsibilities.
C	Travel	DSA	1,300	In Country Missions: PPG team leader
		International Flight	1,200	
D	Supplies		500	Supplies supporting consultation processes
E	Miscellaneous Expenses		1,500	Miscellaneous expenses supporting in country consultation
F	Training, Workshop and Conferences	2 @2,750/ event	5,500	Initiation and Validation workshops

V. GEF PPG ACTIVITIES TIMEFRAME AND BUDGET

PPG Activity	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12	Budget (US\$)
Component A: Technical studies, etc.													
Component B: Formulation of ProDoc, etc.													
Component C: Validation Workshop													
Delivery of final outputs													



GLOBAL ENVIRONMENT FACILITY
INVESTING IN OUR PLANET

Naoko Ishii
CEO and Chairperson

June 26, 2019

Mr. Pradeep Kurukulasuriya,
GEF Executive Coordinator
United Nations Development Programme
One United Nations Plaza
304 East 45th St.
FF Bldg., 10th floor
New York, NY 10017

Dear Mr. Kurukulasuriya,

I am pleased to inform you that I have approved your request for project preparation grant for the child project concept detailed below:

Decision Sought:	Project Preparation Grant (PPG) Approval for MSP Child Project
GEFSEC ID:	10241
Agency(ies):	UNDP
Focal Area:	Biodiversity
Project Type:	FSP
Country(ies):	Belize
Name of Child Project:	Enhancing Jaguar Corridors and Strongholds through Improved Management and Threat Reduction
Name of Program:	Global Wildlife Program
Program ID:	10200
Indicative Child Project Financing:	\$1,234,404
Indicative Agency Fee:	\$111,096
PPG:	\$50,000
PPG Fee:	\$4,500
Funding Source:	GEF Trust Fund

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This PPG approval is based on the understanding that it is in conformity with GEF 7 Programming Directions and in line with GEF policies and procedures. Please ensure that: (i) the final child project document incorporates comments from the Secretariat, Council Members and STAP on the PFD that are relevant to the child project; and (ii) the final child project is endorsed/approved by the CEO on or before the program commitment deadline.

Sincerely,



Naoko Ishii
Chief Executive Officer and Chairperson

Copy to: Country Operational Focal Point, Trustee

Annex 2: Draft Terms of Reference (TORs) of Consultants Financed by the Project Preparatory Grant (GEF PPG)

Position, Type and Cost	Role, Deliverables and Qualifications
<p>Position: Project Development Specialist (GEF PPG Team Leader: Project Development Expert with Background in Biodiversity Conservation)</p> <p>Type: IC/ International</p> <p>Cost per person day: 650</p> <p>Number of person days needed: 35 (7 weeks)</p>	<p>Role The Project Development Specialist will be the GEF PPG Team Leader and will be responsible for quality assurance and timely preparation of all reports and documentation, including the finalized UNDP Project Document (ProDoc) and CEO Endorsement Request, with all mandatory and project specific Annexes and supporting documentation. S/he will be responsible for managing all consultants on the GEF PPG Team and coordinating the Team’s work.</p> <p>Deliverables</p> <ol style="list-style-type: none"> 1) <u>Management of the GEF PPG Team</u> <ol style="list-style-type: none"> a. Define and submit a detailed methodology and work plan in consultation with the other consultants with clear delegation of responsibilities for the International Consultants (ICs) and National Consultants (NCs); b. Ensure that project development is participatory, gender-responsive and based on extensive stakeholder engagements; and c. Verify and ensure that all project components are technically sound and cost effective. 2) <u>Preparatory Technical Studies and Reviews (Component A)</u>: With inputs from the other national and international consultants, as detailed in their respective TORs: <ol style="list-style-type: none"> a. Ensure project design is fully aligned with the Global Wildlife Program, which this project falls under. b. Compile baseline/situational analysis for the mid-size project (MSP). This will include a precise definition of baseline projects, activities, budgets, goals and co-financial links to GEF outcomes; definition of GEF incremental value per outcome and output; and presentation of results of the incremental cost-analysis in matrices as appropriate; c. Oversee the stakeholder analysis and consultations and ensure that they are complete and comprehensive; d. Ensure the preparation of the gender analysis and ensure its findings are meaningfully integrated into the project’s strategy, theory of change and results framework; e. Ensure action points, including risk assessments, from the UNDP Social and Environmental Screening Procedure (SESP) at the PIF stage (“pre-screening”) are fully implemented during the PPG, and update that screening in an iterative fashion throughout the PPG, as appropriate; f. Conduct/oversee the identification of the project sites, with documentation of selection criteria; g. Oversee the consultations with partners regarding financial planning; and h. Ensure completion of any additional studies that are determined to be needed for the preparation of the ProDoc and all other final outputs. 3) <u>Formulation of the ProDoc, CEO Approval Request and Mandatory and Project Specific Annexes (Component B)</u>: With inputs from the other national and

	<p>international consultants, as detailed in their respective TORs, and based on international best practice:</p> <ol style="list-style-type: none"> a. Develop, present and articulate the project’s theory of change; b. Develop the Results Framework in line with UNDP-GEF policy; c. Develop a detailed Monitoring and Evaluation Plan and Budget; d. Oversee and ensure the preparation of a Stakeholder Engagement Plan; e. Oversee and ensure the preparation of a Gender Action Plan and Budget; f. Update the SESP based on assessments undertaken during Component A, and ensure the development of environmental and/or social management plan(s) g. Prepare the required GEF Core Indicators; h. Secure and present agreements on project management arrangements; i. Prepare an indicative Procurement Plan, which will be confirmed by the Country Office; j. Work with the CO to select an indicator for one of the outcomes of the Integrated Results and Resources Framework (IRRF). k. Ensure the completion of the required official endorsement letters; and l. Synthesize all analyses, studies, etc. that are prepared under Components A and B to produce the draft UNDP-GEF ProDoc, GEF CEO Approval, and all mandatory and project specific Annexes, using the required templates.¹ <p>4) <u>Validation Workshop (Component C):</u></p> <ol style="list-style-type: none"> a. Lead the validation workshop to present, discuss and validate the final draft ProDoc and mandatory and project specific annexes, with a special focus on the SESP and any management plans; and b. Oversee all necessary revisions that arise during the workshop. c. Ensure completion of Validation Workshop Report. <p>5) <u>Final Deliverables:</u></p> <ol style="list-style-type: none"> a. Consolidation of all technical and consultation inputs including from national stakeholders, UNDP, GEF Secretariat, STAP and GEF Council, into a well written and concise UNDP ProDoc with all required sections and Annexes, in line with the standard UNDP-GEF ProDoc template and annotated guidance; b. Completion of the GEF CEO Approval Request; c. All documentation from GEF PPG (including technical reports, etc.); and d. Validation Workshop Report. <p>Qualifications</p> <ul style="list-style-type: none"> ▪ Master’s degree or higher in a relevant field, such as <i>Developmental Studies, biodiversity conservation, environmental management or related fields</i>; a relevant university degree in combination with qualifying experience in the areas related to the project objectives will be accepted in lieu of the post-graduate degree. ▪ Minimum 10 years of demonstrable experience in the technical area of biodiversity conservation, sustainable land management, sustainable forest; management and integrated natural resources management and in preparing high-quality GEF and other donor-funded projects (preferably on biodiversity conservation and/or PA management) ▪ Demonstrated experience working in developing country contexts, preferably including in Belize
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¹ Please verify with the UNDP-GEF team that the correct templates are being used.

	<ul style="list-style-type: none"> ▪ Demonstrated leadership, facilitation and coordination skills, with ability to manage technical teams, engage with stakeholders, design participatory processes and form strategic partnerships and alliances ▪ Previous working experience with GEF project agencies, such as UNDP or World Bank, and familiarity with GEF and UNDP policies, procedures and practices are assets; ▪ Fluency in written and spoken English and <i>Spanish</i>
<p>Position: Stakeholder Engagement, Gender and Safeguards Specialist</p> <p>Type: IC/ Local</p> <p>Cost per person-day: US\$362.5</p> <p>Number of person-days needed: 20 days over 10 weeks period</p>	<p>Role</p> <p>Under the coordination of the PPG Team Leader and in close collaboration with other PPG Team members, participate in and support the PPG process, research, field mission, project development and the preparation of the ProDoc/GEF CEO Approval Request package, providing country-specific inputs related to gender and social inclusion.</p> <p>The Stakeholder Engagement, Gender and Safeguards Specialist will provide substantive technical input to project design on gender and social inclusion aspects of ESAs and participatory natural resources and ecosystem management; as well as support the assessment of project's environment and social risk and will design mitigation strategies following the UNDP Social and Environmental Screening Procedure (SESP). The specialist will be responsible for the preparation of mandatory project Annexes related to gender mainstreaming, stakeholder engagement and application of social and environmental safeguards, and ensure that these are developed in a participatory fashion with national and local stakeholders.</p> <p>The expert will work in close collaboration with the International Project Planning and Monitoring Expert and the UNDP Country Office in the provision of expert inputs towards a sound project design.</p> <p>Deliverables</p> <ol style="list-style-type: none"> 1. Preparatory Technical Studies and Reviews (Component A): Prepare inputs and support the required analyses/studies, as agreed with the PPG Team Leader, including: <ol style="list-style-type: none"> a. Carrying out a detailed gender and social inclusion analysis to identify roles, responsibilities and access related to natural resource management b. Lead and advise on the stakeholder analysis and consultations and ensure that they are complete and comprehensive; support the identification and/or consultations with women's groups, indigenous and otherwise marginalized populations and/or beneficiaries. c. Prepare the gender analysis with specific reference to the northern and southern biological corridors of Belize and work closely with the Team Leader to ensure its findings are meaningfully integrated into the project's strategy, theory of change and results framework; d. Support action points, including risk assessments, from the UNDP Social and Environmental Screening Procedure (SESP) at the PIF stage ("pre-screening") are fully implemented during the PPG, and update that screening in an iterative fashion throughout the PPG, as appropriate; e. Develop mitigation and management measures for the project, which has been categorized as high risk, and supporting the GEF PPG Team Leader to include them in the ProDoc; f. Support completion of any additional studies that are determined to be needed for the preparation of the ProDoc and all other final outputs.

	<ul style="list-style-type: none"> g. Provide methodological orientation to project consultants to ensure the consideration of gender and equity aspects during baseline assessments and deliverables. h. Coordinate with the UNDP Country Office to ensure that gender consideration in the project are in line with the UNDP's gender guidelines <p>2. Contribute to the formulation of the ProDoc, CEO Endorsement Request and Mandatory Annexes as well as project specific annexes (Component B):</p> <ul style="list-style-type: none"> a. Prepare inputs and support the required analyses/studies, as agreed with the PPG Team Leader, including: <ul style="list-style-type: none"> e. Prepare the Stakeholder Engagement Plan; f. Prepare the Gender Action Plan and Budget; g. Contribute to the updated the SESP, as needed, based on assessments undertaken during Component A; h. Environmental and Social Management Plan (ESMP) i. Report of initial Free, Prior and Informed Consent (FPIC) consultations with indigenous and Afro-Belizean peoples in the selected biological corridors; j. Indigenous Peoples Plan k. Develop indicators on the equitable sharing of project benefits with considering GEF7 gender indicators and UNDP gender guidelines. b. Review deliverables from other PPG team members for alignment, integration of gender considerations and mutual quality assurance <p>Qualifications</p> <ul style="list-style-type: none"> • Master's degree or higher in social sciences (economics, psychology, sociology etc) • Minimum 5 years of demonstrable experience and knowledge in the field-level Gender Relations, community engagement and Social Inclusion, Environmental & Social Safeguard Monitoring involving international donors; • Experience in working with Belize's Indigenous population will be considered an asset • Fluency in written and spoken English and Spanish
<p>Position: Biodiversity and Wildlife Protection Specialist</p> <p>Type: IC/ Local</p> <p>Cost per person-day: US\$250</p> <p>Number of person-days needed: 20 Over a 10 weeks period</p>	<p>Role. Under the coordination of the PPG Team Leader and in close collaboration with other PPG Team members, participate in and support the PPG process, research, field mission, project development and the preparation of the ProDoc/GEF CEO Approval Request package, providing country-specific inputs and expertise relevant to biodiversity conservation, biological corridors, protected area management and finance, and related threats and opportunities.</p> <p>Deliverables. The following lists key responsibilities and deliverables that will be expected from the contractor</p> <ul style="list-style-type: none"> 1. Preparatory Technical Studies and Reviews (PPG IP Component A): Prepare inputs and support the required analyses/studies, as agreed with the PPG Team Leader, including: <ul style="list-style-type: none"> a. Evaluate previous interventions relevant to the proposed intervention (Operational policy, institutional, and financial framework and capacity strengthened to protect terrestrial habitats that are of key importance for corridor connectivity and biodiversity conservation)

	<p>b. Provide more detailed information for the update of information presented in the PIF regarding: i) forest/land types and their respective cover and ii) protected areas and corridor network (e.g. produce a map with overview of system and their status;</p> <p>c. Conduct a desktop study to develop an overview of terrestrial biodiversity distribution and status, as well as actions that are being undertaken to monitor/protect key endangered and endemic species.</p> <p>d. Obtain baseline data on management effectiveness of biodiversity resources within the targeted zones</p> <p>e. Identify suitable (proxy) indicator species to demonstrate threat reduction / functionality of corridor systems</p> <p>f. Identify other relevant existing and planned initiatives, in order to update the baseline assessment as presented in the PIF to help determine the incrementality of the GEF investment;</p> <p>g. Determine entry points that will yield the highest leverage for strengthening the protection of biodiversity and corridor functionality in Belize</p> <p>h. Support the negotiation of partnerships to align activities and build synergies, ensuring that this is reflected in the project strategy.</p> <p>i. Provide advice and support to the PPG Team Lead in assessing institutional/technical/operational/individual capacity and capacity development needs for key stakeholder groups on biodiversity conservation;</p> <p>j. Based on abovementioned assessments, identify target sites and propose technically feasible interventions in order to achieve intended outcomes of the GEF project.</p> <p>k. Conduct any further research and data collection required to confirm or define suitable objective-level and outcome-level indicators and their baseline values and end-of-project targets.</p> <p>2. Contributions to the Formulation of the ProDoc, CEO Endorsement Request and Mandatory and Project Specific Annexes (Component B):</p> <p>a. Provide relevant quality text sections for the ProDoc/ GEF CEO Approval Request package on the aspects mentioned above.</p> <p>b. Review deliverables from other PPG team members as appropriate for alignment, integration and mutual quality assurance.</p> <p>Qualifications</p> <ul style="list-style-type: none"> • Advanced university degree in a relevant field, such as in biological science, ecology, zoology, nature conservation, forestry, environmental management, or similar; in lieu of post-graduate degree, 5 years additional demonstrated relevant professional experience will be accepted. • Minimum of 8 years of demonstrated relevant professional experience. • Experience working with UNDP and/or GEF projects an advantage. • Fluency in written and spoken English and Spanish; • Familiarity and up-to-date with national and local programs, projects and initiatives on biodiversity conservation, landscape management, and local governance
<p>Position: Sustainable Land Management (SLM) and</p>	<p>Role Under the coordination of the PPG Team Leader and in close collaboration with other PPG Team members, participate in and support the PPG process, research, field mission, project development and the preparation of the ProDoc/GEF CEO Endorsement Request package, providing country-specific inputs related to sustainable land management as</p>

<p>Livelihoods Expert</p> <p>Type: IC / Local</p> <p>Cost per person day: USD\$250</p> <p>Number of person days needed: 20 over 10 weeks period</p>	<p>well as local livelihoods and socio-economic development, and will provide all required support to the PPG Lead Consultant in the drafting of the project documentation in full and following UNDP and GEF guidelines. The National expert will prepare inputs and support the required analyses/studies pertaining to sustainable land management, local livelihoods and socio-economic development.</p> <ol style="list-style-type: none"> 1. Preparatory Technical Studies and Reviews (PPG IP Component A): Prepare inputs and support the required analyses/studies, as agreed with the PPG Team Leader, including: <ol style="list-style-type: none"> a. Evaluate previous interventions relevant to enhanced environmental sustainability of economic activities associated with the corridor systems aimed at enhancing environmental sustainability and biodiversity conservation, extracting lessons learned and good practices. b. Conduct a socio-economic and socio-cultural survey, as well as an assessment of environmental sustainability and local biodiversity-loss drivers in areas associated with the biological corridors; c. Assess the extent to which if agricultural activities are the principal driver of biodiversity decline, versus associated activities (e.g. illegal logging and felling of trees, extraction of biodiversity from PAs by traditional healers, invasive species, etc). d. Determine the extent to which land tenure-related issues hamper sustainable land/forest management across the corridors; e. Provide recommendations on how the project could meaningfully intervene in addressing these issues f. Identify existing and planned initiatives, in order to update the baseline assessment as presented in the PIF to help determine the incrementality of the GEF investment; g. Support the negotiation of key partnerships to align activities and build synergies, ensuring that this is reflected in the project strategy. h. Assess institutional/technical/operational/individual capacity and capacity development needs for key stakeholder groups on sustainable land and forest management; 2. Contributions to the Formulation of the ProDoc, CEO Endorsement Request and Mandatory and Project Specific Annexes (Component B): <ol style="list-style-type: none"> a. Provide relevant quality text sections for the ProDoc/ GEF CEO Approval Request package on the aspects mentioned above. b. Review deliverables from other PPG team members as appropriate for alignment, integration and mutual quality assurance. <p>Final Deliverables:</p> <ol style="list-style-type: none"> a. Report summarizing technical studies conducted as described above. b. Inputs provided into the Final Project Document and GEF CEO ER, as agreed with PPG Team Leader and approved by UNDP CO. <p>Qualifications</p> <ul style="list-style-type: none"> • Advanced university degree in a relevant field, such as in agronomy, forestry, geography, biological science, environmental economics, environmental management, or similar; in lieu of post-graduate degree, 5 years additional demonstrated relevant professional experience will be accepted. • Minimum of 5 years of demonstrated experience in sustainable land management and local livelihood development.
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	<ul style="list-style-type: none">• Experience working with UNDP and/or GEF projects an advantage.• Fluency in written and spoken English and Spanish;• Familiarity and up-to-date with national and local programs, projects and initiatives on biodiversity conservation, landscape management, and local governance
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